

THE LIBRARY BOARD

Meeting Agenda & Materials

Friday, April 11, 2025

Table of Contents

1. Meeting Agenda	1
2. November Meeting Minutes.....	7
3. Commending Resolution.....	11
4. Executive Summaries	12
5. Statement of Financial Condition.....	16
6. LVA Board & Staff Rosters	18
7. FY25 Meeting Dates	20

THE LIBRARY OF VIRGINIA
800 E. Broad Street,
Richmond, Virginia 23219

BOARD COMMITTEE SCHEDULES AND AGENDAE

Friday, April 11, 2025

8:00 a.m.

Continental Breakfast

Board Room 2M.020

8:30 a.m. – 9:20 a.m.

Board Room 2M.020

Legislative & Finance Committee

L. Preston Bryant Jr., *Chair*
Malfourd W. “Bo” Trumbo, *V-Chair*
C. Paul Brockwell Jr.
Peter E. Broadbent Jr.
Suzette Denslow
Elizabeth “Betsy” Fowler
Blythe Ann Scott

Staff Liaisons: Daniel Hinderliter

Orientation Room

**Communications, Education, Outreach, and
Research Services Committee**

Barbara Vines Little, *Chair*
Robert L. Canida II, *Vice Chair*
Chelle Davis
Carol G. Finerty
Samuel Hayes III
Shelley Viola Murphy
Mary Prentice
Lana Real

Staff Liaison: Sarah Falls

9:30 a.m. – 10:20 a.m.

Board Room 2M.020

**Archival, Collections and Records
Management Services Committee**

Peter E. Broadbent Jr., *Chair*
Shelley Viola Murphy, *Vice Chair*
Carol G. Finerty
Samuel Hayes III
Barbara Vines Little
Mary Prentice
Malfourd W. “Bo” Trumbo

Staff Liaison: John Metz

Orientation Room

Public Library Development Committee

Elizabeth “Betsy” Fowler, *Chair*
Lana Real, *Vice Chair*
C. Paul Brockwell, Jr.
L. Preston Bryant Jr.
Robert L. Canida II
Suzette Denslow
Blythe Ann Scott

Staff Liaison: Cindy Church

**THE LIBRARY BOARD
Of THE LIBRARY OF VIRGINIA**

FRIDAY, APRIL 11, 2025

AGENDA

- | | | |
|-------------------|---|---|
| 10:30 a.m. | The Library Board Meeting | Board Room 2M.020 |
| I. | Call to Order | <i>C. Paul Brockwell Jr., Chair</i> |
| II. | Approval of Agenda | <i>The Board</i> |
| III. | Welcome to Visitors and Staff | <i>C. Paul Brockwell Jr., Chair</i> |
| IV. | Public Comment | |
| V. | Report from Partner Organizations | |
| | A. Friends of the Virginia State Archives | |
| VI. | Committee/Division Reports | |
| | A. Archival, Collections, and Records Management Services Committee | <i>Peter E. Broadbent Jr.</i> |
| | • <u>Action Item:</u> <i>Proposed Collection Development Statement</i> | |
| | B. Communications, Education, Outreach, and Research Services Committee | <i>Barbara Vines Little</i> |
| | C. Legislative and Finance Committee | <i>L. Preston Bryant Jr.</i> |
| | D. Public Library Development Committee | <i>Elizabeth “Betsy” Fowler</i> |
| | E. Library of Virginia Foundation | <i>R. Scott Dodson and Pia Trigiani</i> |
| | F. Nominating Committee | <i>Blythe Ann Scott, Past Chair</i> |
| | G. Bylaws Committee | <i>Malfourd W. “Bo” Trumbo</i> |
| VII. | Report of the Librarian of Virginia | <i>Dennis T. Clark</i> |
| VIII. | Report of the Chair | <i>C. Paul Brockwell Jr</i> |
| IX. | Old or New Business | |
| | A. Commending Resolution honoring the service of Glenn Smith | <i>The Board</i> |
| X. | Adjournment | |

The Library Board’s Annual Meeting and Appreciation Lunch will occur Mon., June 23, 2025.

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **ARCHIVAL, COLLECTIONS, AND RECORDS MANAGEMENT SERVICES**

Date: Friday, April 11, 2025 – 9:30 a.m.- 10:20 a.m.

Place: Board Room 2M.020

Committee Members: Peter E. Broadbent Jr., Chair
Shelley Viola Murphy, Ed.D., Vice Chair
Chelle Davis
Carol G. Finerty
Samuel Hayes III
Barbara Vines Little
Mary Prentice, Ph.D.
Malfourd W. “Bo” Trumbo

Staff Liaison: John Metz

AGENDA

1. Welcome/Call to Order
2. Key Staff Roles in Collections Access Management
3. Collections Development Statement
3. Circuit Court Records Preservation (CCRP) Grant Awards
4. Records Management Month
5. Adjournment

Committee Action Items: Recommend Action on Collections Development Statement

Board Information Items: Report of the Committee Chair

Board Action Items: Action on Collections Development Statement

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **PUBLIC LIBRARY DEVELOPMENT COMMITTEE**

Date: Friday, April 11, 2025 – 9:30 a.m.-10:20 a.m.

Place: Orientation Room

Committee Members: Elizabeth “Betsy” Fowler, *Chair*
Lana Real, *Vice Chair*
C. Paul Brockwell Jr.
L. Preston Bryant Jr.
Robert L. Canida II, Ph.D.
Suzette Denslow
Blythe Ann Scott

Staff Liaison: Cindy S. Church

AGENDA

1. Welcome/Call to Order
2. Review of Waivers
3. Updates on Institute for Museum and Library Services (IMLS)
4. Librarian Certification Update
5. Report from Virginia Public Library Directors Association (VPLDA)
6. Adjournment

Committee Action Items: Review of Waivers

Board Information Items: Report of Committee Chair

Board Action Items: Librarian Certification

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **LEGISLATIVE AND FINANCE COMMITTEE**

Date: Friday, April 11, 2025 – 8:30 a.m. -9:20 a.m.

Place: Board Room 2M.020

Committee Members: L. Preston Bryant Jr., *Chair*
Malfourd W. “Bo” Trumbo, *Vice Chair*
Peter E. Broadbent Jr.
C. Paul Brockwell Jr.
Suzette Denslow
Blythe Ann Scott

Staff Liaison: Daniel Hinderliter

AGENDA

1. Call to Order/Welcome
2. Legislative and Budget Update
3. Statement of Financial Condition
4. Capital Project Updates
5. Adjournment

Committee Action Items: None

Board Information Items: Report of the Committee Chair

Board Action Items: None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **COMMUNICATIONS, EDUCATION, OUTREACH, AND
RESEARCH SERVICES COMMITTEE**

Date: Friday, April 11, 2025 – 8:30 a.m.-9:20 a.m.

Place: Orientation Room

Committee Members: Barbara Vines Little, *Chair*
Robert L. Canida II, Ph.D., *Vice Chair*
Chelle Davis
Carol G. Finerty
Samuel Hayes III
Shelley Viola Murphy, Ed.D.
Mary Prentice, Ph.D.
Lana Real

Staff Liaison: Sarah Falls

AGENDA

1. Welcome/Call to Order
2. Brown Teachers Institute Update
3. VA250 Programming Update
4. Mapping the Commonwealth Exhibit & Map Day
6. LVA on the Go Upcoming Schedule
7. Public Service Updates: Regional Group and Scanners
8. Website Enhancements
9. Adjournment

Committee Action Items: None

Board Information Items: Report of the Committee Chair

Board Action Items: None



THE LIBRARY BOARD MEETING MINUTES

Wednesday, February 5, 2025

Electronic Meeting

1:00 p.m.

Board Members Attending: C. Paul Brockwell Jr. (Chair); Peter E. Broadbent Jr., L. Preston Bryant Jr., Robert L. Canida II, Chelle Davis, Suzette Denslow, Elizabeth “Betsy” Fowler, Samuel Hayes III, Shelley Viola Murphy, Mary Prentice, Lana Real and Malfourd W. “Bo” Trumbo (Vice Chair)

Board Members Absent: Carol Finerty; Blythe Ann Scott; Barbara Vines Little

LVA Staff and Guests Attending: Dennis T. Clark (Librarian of Virginia); Daniel Hinderliter (Deputy for Finance and Administration); John Metz (Deputy for Collections); Greg Crawford (State Archivist); Tracy Molnar, Angela Flagg, Vanessa Anderson, Sarah Falls, Kim Armentrout

State Officials Attending: Emily Anne Gullickson, Deputy Secretary of Education; Abigail Gump, Assistant Attorney General and Board Counsel

- I. **Call to Order:** C. Paul Brockwell Jr., chair, called the meeting to order at 1:00 p.m.
- II. **Approval of Consent Agenda:** Mr. Brockwell asked for a motion to approve the consent agenda, which included the November 21 Meeting Minutes and two amended policies with technical updates regarding all-electronic meetings and electronic participation in Board and committee meetings. Mr. Trumbo moved the approval, and the motion was seconded. The Board approved the consent agenda with the following roll-call vote:

Broadbent – Aye

Bryant – Aye

Canida – Aye

Davis – Aye

Denslow – Aye

Fowler – Aye

Hayes – Aye

Murphy – Aye

Prentice – Aye

Real – Aye

Trumbo – Aye

Brockwell - Aye

- III. **Welcome to Visitors and Staff:** Mr. Brockwell extended a warm welcome to Library Board members, to the Library leadership, to staff of the Library of Virginia Foundation and to guests including Abigail Gump, board counsel and assistant attorney general (OAG); and Emily Anne Gullickson, Deputy Secretary for Education.
- IV. **Public Comment:** No public comment was offered.
- V. **Report from Partner Organizations:** Conley Edwards, president of the Friends of the Virginia State Archives, could not attend, but shared a written report that Mr. Brockwell summarized.
- VI. **Report of the Librarian of Virginia:** Mr. Clark shared the Library’s new Strategic Goals and provided several updates on the Library’s strategic activities including:
- a. Project Manager Chinh Vu is leading both the State Records Center (SRC) Expansion and the Library of Virginia Renovations. The SRC Expansion is ahead of schedule, aiming for substantial completion by December 2026. The RFP for the renovations to 800 East Broad Street is expected to be released soon, with a contract start date of July 1, 2025.
 - b. The Library will work with the Department of Education which is managing a \$10 million federal grant to place digital navigators around the Commonwealth focusing on workforce development. The extent of the Library’s participation remains fluid.
 - c. The Library is recruiting for its first chief technology officer, a new position which will oversee information technology strategy and digital initiatives, supporting LVA’s goal of being a national leader as a digital-first library.

Following the presentation of the strategy and goals, Mr. Trumbo made a motion to affirm the board’s approval for the Library’s newly adopted Strategic Goals for 2025-2029. The motion was seconded, and the Board recorded a unanimous roll-call vote:

Broadbent – Aye	Hayes – Aye
Bryan – Aye	Murphy – Aye
Canida – Aye	Prentice – Aye
Davis – Aye	Real – Aye
Denslow – Aye	Trumbo – Aye
Fowler – Aye	Brockwell – Aye

After the Librarian’s Report, Mr. Trumbo moved that the Library Board convene in a closed meeting pursuant to § 2.2-3711 A(1) and A(8) of the *Code of Virginia* to discuss personnel matters and to consultation with legal counsel. The motion was seconded and approved by roll-call vote:

Broadbent – Aye	Hayes – Aye
Bryan – Aye	Murphy – Aye
Canida – Aye	Prentice – Aye
Davis – Aye	Real – Aye
Denslow – Aye	Trumbo – Aye
Fowler – Aye	Brockwell – Aye

The board entered a brief closed session and upon conclusion of the discussions resumed the open session of the meeting. Mr. Trumbo offered the following motion for the Board:

Because the Library Board convened in a closed session today pursuant to a recorded vote to be included in the minutes and in accordance with the Virginia Freedom of Information Act and because Section 2.2-3712(d) requires that we certify that such a Closed Meeting was conducted in conformity with the law, I'd like to move that the Board certify by roll-call vote that, to the best of each members' knowledge: 1. Only public business matters lawfully exempted from open business meeting requirements under this chapter; and 2. Only such public business matters as were identified in the motion by which the Closed Meeting was convened were here, discussed or considered in the meeting by the public body.

The motion was duly seconded. Mr. Brockwell asked that any member of the Board who believes there was a departure from the requirement of the clauses of the motion shall so state prior to the vote, indicating the substance of the departure that has, in his or her judgment, taken place. Hearing no concerns, the Board certified its closed session unanimously by a roll-call vote:

Broadbent – Aye
Bryant – Aye
Canida – Aye
Davis – Aye
Denslow – Aye
Fowler – Aye
Hayes – Aye

Murphy – Aye
Prentice – Aye
Real – Aye
Trumbo – Aye
Brockwell – Aye

- VII. **Report of Chair:** Mr. Brockwell thanked the board members for completing their financial disclosure forms and encouraged them to complete the online Conflicts of Interest Training before the April 11 meeting. He reminded the Board that nominations for the 2025 Patron of Letters Award recipients are open through the end of February. He continues to work on board relations and succession planning. This spring, Mr. Brockwell expects the Bylaws Committee to convene prior to the April meeting, and he hopes to see other members at upcoming events like the Strong Men and Women in Virginia History event. Finally, he reported that the updates to the Library's Patron of Letters degree appear to be on a smooth track through the current General Assembly. He ended by thanking Board members for their positive engagement and thoughtful comments on the updates to the Collections Development Statement.

VIII. **Committee/Division Reports:**

- a. **Archival, Collections, and Records Management Services Committee:** Dr. Metz provided milestones for the State Records Center (SRC) expansion project and shared that the committee will have an electronic meeting on February 21 at 10 a.m. to discuss the latest revisions to the Collections Development Statement. State Archivist Greg Crawford explained the Circuit Court Records Program (CCRP) and reviewed the Annual Report on Reducing the Archival Backlog. A brief period of questions followed.

- b. **Communications, Education, Outreach and Research Services Committee:** Sarah Falls highlighted the incredible reach provided by the Library's digital programming while acknowledging the impact of in-person engagement at events and exhibitions. She recommended everyone attend a special afternoon performance of *Loving v. Virginia* by the Virginia Opera Company on Wednesday, March 5 at 2 p.m. She also reported that the public services division has recently been undergoing training.
 - c. **Legislative and Finance Committee:** Dan Hinderliter shared details of Library's financial condition and recent expenditures. A brief period of questions and discussion followed.
 - d. **Public Library Development Committee:** No report was offered as the committee moved all business to the next board meeting on April 11. It does expect to have early evaluations of potential state waiver requests at this meeting.
 - e. **Library of Virginia Foundation:** Scott Dodson described recent fundraising activities led by the foundation, including preparations for the 2025 Literary Awards. He shared that nominations for this year's awards will close March 1. Mr. Brockwell congratulated Mr. Dodson for the foundation's work to bring Whisk, the new café vendor on board. He asked everyone to mark calendars for Saturday, Sept. 20, 2025, for the Literary Awards.
- IX. **Communications and Marketing Updates:** Angela Flagg, Director of Marketing and Communications, provided a recap of her division's work in 2024 including more than 5,000 new followers in social media, more 3 million impressions from marketing campaigns and 153 news stories statewide.
- X. **Human Resources Updates:** Vanessa Anderson, Director of Human Resources, provided an update on recent personnel changes at the Library.
- XI. **Adjournment:** Hearing no additional business, Mr. Brockwell adjourned the meeting at 2:45 p.m. He thanked everyone for their engagement and encouraged board members to see the "Mapping the Commonwealth" exhibit when on site for the next board meeting on Friday, April 11, 2025.

A COMMENDING RESOLUTION OF THE LIBRARY BOARD

Honoring the Exceptional Contributions of Glenn Smith

WHEREAS Glenn Smith began his distinguished career with the Library of Virginia on July 1, 1984, as a Library Assistant; and

WHEREAS over the course of his 40 years with the Library of Virginia, Mr. Smith made significant contributions as the first manager of the Circuit Court Records Preservation program. Mr. Smith traveled extensively across the state, advising circuit court clerks on the importance of preserving the oldest and most historically significant records in the United States, including land records, wills, civil cases, criminal suits, military records, and tax records; and

WHEREAS Mr. Smith was also a dedicated member of the Records Analyst section where he provided valuable assistance to state and local government agencies on the processes of proper records management. Mr. Smith led the Records Management Oversight Committee, where he provided invaluable clarifications and historical context, fostering meaningful discussions and facilitating thoughtful decision-making; and

WHEREAS Mr. Smith's service was marked by his graciousness and the deep appreciation of the circuit court clerks and records officers he served, who benefited greatly from his extensive expertise and guidance; and

WHEREAS Glenn Smith retired on January 1, 2025, after more than 40 years of exceptional service to the Library of Virginia and the citizens of the Commonwealth of Virginia; now, therefore, be it

RESOLVED, by the Library Board, on this 11th day of April 2025, that Glenn Smith be commended for his exceptional and dedicated service to the Library of Virginia, and for his substantial contributions to the continued success of the Library; and be it further

RESOLVED, that this Resolution be incorporated into the minutes of this meeting, and that a copy be presented to Glenn Smith upon his retirement as a token of the Board's deep gratitude for his years of service to the Library of Virginia and the Commonwealth of Virginia.

Executive Summaries for April 11, 2025

Collections and Archives (formerly Collections Access and Management Services)

State Records Center

The State Records Center Expansion Project is underway! Weekly on-site construction meetings commenced on February 26th. Trent Construction began by establishing a construction road from the existing loading lot at the north end of the property around the east end of the building where the expansion pod will be built before exiting at the existing southside entrance to the SRC facility. The construction road is being constructed to support heavy cranes that will be used to lift girders and concrete wall slabs into place, as well as to support the tractor trailers delivering materials to the site. The project is on schedule, and site excavation for the building slab will begin around the week of April 7.

Virginia Chronicle

The Library received several donations in the past quarter to help fund collections-related activities. Laurie Preston of the Randolph Macon College library coordinated a \$20,000 donation from the Virginia Conference of The United Methodist Church to digitize the remaining issues of the *Virginia Advocate* (1969-2004) and the *Virginia United Methodist Advocate* (2005-2010), which will be hosted on Virginia Chronicle. Ms. Preston also coordinated a donation of \$1,200 from Randolph Macon for the digitization of the most recent issues of the *Yellow Jacket*, the student newspaper of Randolph Macon, which will be added to Virginia Chronicle in the coming month. Josie Ballato and Selena Arrants made a gift of \$11,000 to digitize 1975-1995 of the *Culpeper News* for inclusion on Virginia Chronicle (<https://virginiachronicle.com>). Finally, Luke Vavra, a longtime supporter of the Library's map collection, donated \$10,000 to the Library of Virginia Foundation following Washington Map Society field trip to see the map exhibition. The funds will be used to acquire a map for the collections or for conservation.

Visual Studies

The Special Collections Visual Studies team has been busy supporting exhibitions throughout Richmond. First, Dale Neighbors has been meeting with local architect, designer, and artist Camden Whitehead about donating his papers, models, and artwork created over his long and productive career. The Branch Museum of Design in Richmond hosted a retrospective of Mr. Whitehead's work in January and February called, "A Visual Manifesto." The exhibition included drawings and paintings of the River City's bridges, buildings from Italy, Scotland, Switzerland and England. It also featured experimental studio paintings and scenes of nature

delving into the growth of muscle memory. Following Mr. Whitehead's exhibition at the Branch is another on Richmond-based landscape architect Charles Gillette. Called, "Genius by Nature," this show features drawings, photographs, and documents from Gillette fourteen projects held by the Library of Virginia. The exhibition, curated by Richmond Architects exploring his visionary approach to landscape design. Finally, Alicia Starliper of Visual Studies has been working with curators from the Virginia Museum of Fine Arts to create an atrium exhibition featuring reproduction prints, photographs, and documents from the collections of both institutions. Installation is scheduled early April.

Circuit Court Records Preservation Program (CCRP)

The Circuit Court Records Preservation Program (CCRP) Grant Review Board met on 25 February 2025 at the Library of Virginia to evaluate 140 records preservation grant requests from 105 circuit courts across the commonwealth. The board approved 114 grant projects totaling \$2,000,492.93. Most of the approved applications covered professional conservation treatment for hundreds of records that date from the 1690s to the mid-twentieth century. They include deed books, will books, land tax books, marriage licenses, order books, and plat books, housed in circuit court clerks' offices, which suffered damage from use, age, pests, water, cellulose acetate lamination, or previous non-professional repairs. The remaining grants funded additional preservation projects such as reformatting and storage shelves. Since 1992, the CCRP has awarded 2282 preservation grants totaling \$38,582,370.25. The CCRP grants ensure the preservation of Virginia's past for future generations.

Records and Information Management Month

April is Records and Information Management Month. The purpose is to emphasize the value and importance of organizing and maintaining records and data for the efficient and effective management of information. As part of RIMM, records officers from state and local government agencies will participate in a virtual Town Hall on April 23 led by the Records Analyst section. The topic will be on disaster preparedness - what agencies need to do now to ensure preservation of records prior to a natural or man-made disasters.

Researcher Engagement (formerly Public Services and Outreach)

Archives and Library Reference Services

Rebecca Schneider is currently serving as Interim Manager due to the retirement of Ginny Dunn. Five librarians and archivists attended a regional meeting at the Maryland State Archives in Annapolis, convened by NARA, to learn about shared best practices and innovative approaches to public service.

Libguides continues to be a strong resource for our virtual users, and from January- March 2025, had over 43,000 engaged users from around the world.

Staff took part in a week-long training at the end of January to learn new software, engage in team building, and review reference skills. Reference staff were directly involved in development and training over the week and lent much to its success.

Access Services

Stacks Manager, Mary Hennig has accomplished much over the past few months and has been instrumental in early planning for several collections related projects including the SRC expansion move, and 4th stack shelving replacement. As well, she has helped to implement LibStaffer, an online scheduling program that will be used to integrate and manage service point schedules.

Education and Outreach

This winter, we have had a number of weather impacts which required rescheduling of events. However, for many programs, turn-out was very strong. Of note were the following: The Constitution and “Loving vs. Virginia” panel discussion with Virginia Opera, the first opera performance at the Library of Virginia, and Gary Power’s viewing of Bridge of Spies with a shortened book talk on Cold War Virginia.

Mapping the Commonwealth continues to be a popular exhibit, and a virtual talk in January by curator Cassandra Farrell yielded well over 200 online participants. The Library will host a “Map Day” in celebration of the exhibition on Saturday, April 26.

Library Development (formerly Library Development and Networking)

Adult Services Consulting

Adult Services consultant Barry Trott provided consulting services to 55 libraries on a variety of topics, including database authentication, digitization, data strategies, social media, website accessibility, and code. His monthly Adult Services newsletter, now in its second year, has over 450 subscribers, a 37.6% open rate, and more than 1,600 link clicks. Barry also reviewed all 94 public library digital collection websites and developed recommendations for improving the linking and presentation of Find It Virginia resources, ensuring easier patron authentication and more accurate statistics collection.

Leadership and Stakeholder Development

Public Library Consultant Reagen Thalacker conducted two webinars with the Center for Nonprofit Excellence on the topics of utilizing community data to develop programs, services

impact tracking. She also facilitated two training sessions for Crucial Conversations. The monthly newsletter, *Trustees, Friends, Foundations: Newsletter*, which is sent to the directors to distribute to their stakeholders, reached 146 subscribers.

Southeast Online Collaborative Conference

The 2025 Southeast Collaborative Online Conference was a collective effort by the Georgia Public Library Service, State Library of North Carolina, South Carolina State Library, Tennessee State Library & Archives, and The Library of Virginia to offer innovative and useful online learning experiences for library staff at all levels through a convenient online conference. Approximately 1,300 library staff from around the country chose from 20 sessions to attend over the 3-day event.

Children's and Youth Services Consulting

Sue Paro worked with Professor Debbie Ramer (William and Mary) to present a webinar on *The Science of Reading, the Virginia Literacy Act, and Public Libraries*. Sue provided consulting services to 37 libraries about summer reading, nature backpacks, story times, and other programming. The monthly newsletter, *Youth Services Notes*, reached 346 subscribers with a 37.8% open rate.

Broadband Initiatives

Interim Chief of Library Development Cindy Church continued her work with the VHCD Office of Broadband providing valuable input on potential projects for BEAD non-deployment funds which would benefit public libraries and LVA in 2026.

Library of Virginia

STATEMENT OF FINANCIAL CONDITION As of February 28, 2025

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 45,547,088	\$ 7,826,634	\$ 2,443,750	\$ 20,098,188	\$ 30,368,572	\$ 15,178,516	67%
Federal Funds	\$ 4,573,731	\$ 1,026,915	\$ 2,618,051	\$ -	\$ 3,644,966	\$ 928,765	80%
Special Funds	\$ 1,849,000	\$ 432,543	\$ 562,244	\$ -	\$ 994,787	\$ 854,213	54%
CCRP Funds	\$ 5,500,000	\$ 682,131	\$ 206,330	\$ 2,395,738	\$ 3,284,199	\$ 2,215,801	60%
Total	\$ 57,469,819	\$ 9,968,223	\$ 5,830,375	\$ 22,493,926	\$ 38,292,524	\$ 19,177,295	67%

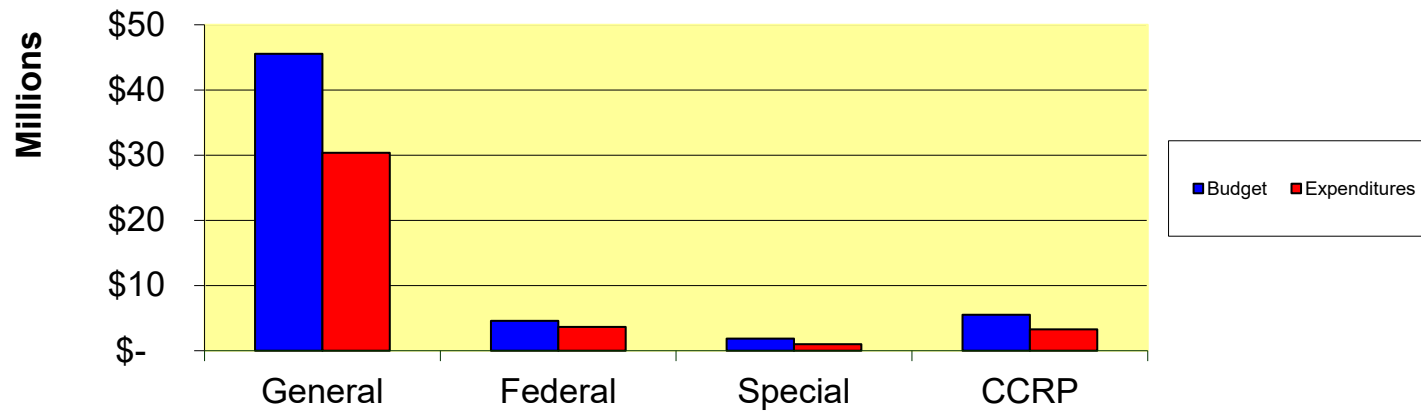
STATEMENT OF FINANCIAL CONDITION As of February 28, 2024

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 42,749,112	\$ 6,822,315	\$ 4,609,735	\$ 17,894,849	\$ 29,326,899	\$ 13,422,213	69%
Federal Funds	\$ 4,573,731	\$ 978,118	\$ 2,528,587	\$ -	\$ 3,506,705	\$ 1,067,026	77%
Special Funds	\$ 1,849,000	\$ 436,596	\$ 607,728	\$ -	\$ 1,044,324	\$ 804,676	56%
CCRP Funds	\$ 5,500,000	\$ 637,276	\$ 170,644	\$ 3,372,096	\$ 4,180,016	\$ 1,319,984	76%
Total	\$ 54,671,843	\$ 8,874,305	\$ 7,916,694	\$ 21,266,945	\$ 38,057,944	\$ 16,613,899	70%

STATEMENT OF FINANCIAL CONDITION YTD COMPARISON 02.28.24 to 02.28.25

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 2,797,976	\$ 1,004,319	\$ (2,165,985)	\$ 2,203,339	\$ 1,041,673	\$ 1,756,303	2%
Federal Funds	\$ -	\$ 48,797	\$ 89,464	\$ -	\$ 138,261	\$ (138,261)	-3%
Special Funds	\$ -	\$ (4,053)	\$ (45,484)	\$ -	\$ (49,537)	\$ 49,537	3%
CCRP Funds	\$ -	\$ 44,855	\$ 35,686	\$ (976,358)	\$ (895,817)	\$ 895,817	16%
Total	\$ 2,797,976	\$ 1,093,918	\$ (2,086,319)	\$ 1,226,981	\$ 234,580	\$ 2,563,396	3%

The Library of Virginia Budget to Expenditures Comparison as of February 28, 2025



STATEMENT OF FINANCIAL CONDITION As of February 28, 2025

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT EXPENDED
General Fund	\$ 45,547,088	\$ 7,826,634	\$ 2,443,750	\$ 20,098,188	\$ 30,368,572	\$ 15,178,516	67%
Federal Funds	\$ 4,573,731	\$ 1,026,915	\$ 2,618,051	\$ -	\$ 3,644,966	\$ 928,765	80%
Special Funds	\$ 1,849,000	\$ 432,543	\$ 562,244	\$ -	\$ 994,787	\$ 854,213	54%
CCRP Funds	\$ 5,500,000	\$ 682,131	\$ 206,330	\$ 2,395,738	\$ 3,284,199	\$ 2,215,801	60%
Total	\$ 57,469,819	\$ 9,968,223	\$ 5,830,375	\$ 22,493,926	\$ 38,292,524	\$ 19,177,295	67%

As of February 28, 2025, the financial condition of the Library of Virginia is in accordance with the Appropriation Act and the intent of the General Assembly.

Dan Hinderliter

Deputy of Finance and Administrative Services

THE LIBRARY BOARD • July 1, 2024 – June 30, 2025



C. Paul Brockwell Jr.,
Chair
1228 E. Broad Street, Box 980234
Richmond, Virginia 23298
paul.brockwell@lva.virginia.gov
Cell: 804-614-5589
5-year term ending June 30, 2027.
Succeeding Himself; **Seat 2**



Chelle Davis
2532 Springhaven Dr
Virginia Beach, Virginia 23456
miadora@msn.com
Phone: 757-270-6227
5-year term ending June 30, 2029.
Succeeding Laura Blevins; **Seat 7**



Barbara Vines Little
P.O. Box 1273
Orange, Virginia 22960
bvlittle@earthlink.net
Phone: 540-832-3473
Cell: 540-222-7600
5-year term ending June 30, 2025.
Succeeding Herself; **Seat 12**



Malfourd "Bo" Trumbo
5215 Center Street
Apt 102
Williamsburg, VA 23188
mwtrumbo@gmail.com
540-520-5703
5-year term ending June 30, 2028.
Succeeding Robert D. Aguirre; **Seat 5**



Suzette Denslow
4303 Monument Park
Richmond, VA 23230
suzettedenslow@outlook.com
Cell: 804-929-4051
5-year term ending June 30, 2026
Succeeding Mohammed Esslami; **Seat 13**



Shelley Viola Murphy
36 Colonial Road,
Palmyra, Virginia 22963
shelleyviola@gmail.com
Cell: 434-806-7433
5-year term ending June 30, 2026.
Succeeding Herself; **Seat 14**



Peter E. Broadbent Jr.
901 E. Cary Street, Suite 1800
Richmond, Virginia 23219
pbroadbent@cblaw.com
Phone: 804-697-4109
5-year term ending June 30, 2027.
Succeeding R. Chambliss Light Jr.; **Seat 1**



Carol G. Finerty
7113 Colgate Drive
Alexandria, Virginia 22307
finnzer@aol.com
Phone: 724-567-7432
5-year term ending June 30, 2027.
Succeeding Mark Miller; **Seat 3**



Dr. Mary S. Prentice
116 Beverly Hills Circle
Lynchburg, VA 24502
Phone: 850-294-2825
msprentice@liberty.edu
5-year term ending June 30, 2028.
Succeeding Marcy Sims; **Seat 4**



L. Preston Bryant Jr.
McGuireWoods Consulting LLC
800 E. Canal Street
Richmond, Virginia 23219
Office: 804-775-1923
pbryant@mwcllc.com
5-year term ending June 30, 2026.
Succeeding Himself; **Seat 15**



Elizabeth "Betsy" Fowler
303 Littletown Quarter
Williamsburg, Virginia 23185
betsyefowler@gmail.com
Phone: 757-525-0045
5-year term ending June 30, 2029.
Succeeding Leonard Tengco; **Seat 8**



Lana Real
294 Rosebud Run
Aylett, VA 23009
Phone: 520-232-4361
exlibrislana@gmail.com
5-year term ending June 30, 2025.
Succeeding Dr. Mark Emblidge; **Seat 10**



Dr. Robert Canida II*
1810 Broadway Street, Unit 100
Lynchburg, VA 24501
Phone: 910-736-4713
Robert.Canida.PHD@gmail.com
canida_ri@lynchburg.edu
5-year term ending June 30, 2025.
Succeeding Kathy Bowles; **Seat 11**
*use both email addresses



Samuel Hayes III
4949 Willows Green Lane
Glen Allen, Virginia 23059
shayesiii@stratageum.com
Phone: 540-521-8660
5-year term ending June 30, 2029.
Succeeding Maya Castillor; **Seat 8**



Blythe Ann Scott
536 Redgate Avenue
Norfolk, Virginia 23507
Phone: 757-406-9843
blythescott@cox.net
5-year term ending June 30, 2028.
Succeeding Carol Hampton; **Seat 6**

Library Board Committee Liaisons & Key Contacts



Dennis T. Clark
Librarian of Virginia
804-692-3597
979-229-9082 (c)
dennis.clark@lva.virginia.gov



R. Scott Dodson
Executive Director
Library of Virginia Foundation
804-692-3590
scott.dodson@lva.virginia.gov



Dan Hinderliter
Chief Operating Officer
804-692-3811
daniel.hinderliter@lva.virginia.gov



Cindy Church
Interim Chief Library
Development
804-692-3773
cindy.church@lva.virginia.gov



Abigail Gump
Counsel
Office of the Attorney General
804-371-0076
agump@oag.state.va.us



John D. Metz
Chief of Collections & Archives
804-692-3607
804-615-5784 (c)
john.metz@lva.virginia.gov



Greg Crawford
State Archivist and Director
of Government Records
Services
804-692-3505
gregory.crawford@lva.virginia.gov



Sarah Falls
Chief of Researcher
Engagement
804-692-3722
sarah.falls@lva.virginia.gov



Tracy Molnar
Executive Assistant
804-692-3535
tracy.molnar@lva.virginia.gov

Library Board Meeting Dates

2024 – 2025

Unless otherwise noted, meetings are held at the Library of Virginia in Richmond.

Friday, September 20, 2024

Committees and Full Board

Meeting at the State Records Center
1998 Charles City Road, Richmond, VA 23231
8:30 a.m. – 12 p.m.

Thursday, November 21, 2024

Full Board Only

2 – 4 p.m.

~~**Monday, January 6, 2025**~~

Canceled due to weather

Wednesday, February 5, 2025

Full Board Only – Electronic Meeting

1 p.m. - 2:30 p.m.

Friday, April 11, 2025

Committees and Full Board

8:30 a.m. – 12 p.m.

Monday, June 23, 2025

Committees and Full Board

Annual Meeting and Appreciation Lunch
8:30 a.m. – 2 p.m.